



St Mary's Catholic Primary School

Achieving Ambitions

CHARGING POLICY

We guide our pupils on to the path to achieving their ambitions.

On their journey, they **Love** one another, **Learn** to achieve excellence, **Laugh** through enriching experiences and **Live** life to the full.

Drafted by	Business Manager
Approved by Governors	
Reviewed	Summer 2020
Next Reviewed	Summer 2021

1 Introduction

- 1.1** All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition.

2 Voluntary contributions

- 2.1** When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.
- 2.2** If a parent wishes their child to take part in a school trip or event, but is unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit.

Parents have a right to know how each trip is funded. The school provides this information on request.

- 2.3** The following is a list of additional activities organized by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums;
- sporting activities which require transport expenses;
- outdoor adventure activities; visits to the theatre;
- musical events.

3 Residential visits

- 3.1** The school offers children in year 6 a residential trip. If parents are unable to meet the full cost of the trip due to extenuating circumstances then the school will fund the trip. This is a rare occurrence.

4 Music tuition

- 4.1** All children study music as part of the normal school curriculum. We do not charge for this.
- 4.2** There is a charge for individual or group music tuition if this is not part of the National Curriculum. The peripatetic music teachers teach individual or small group lessons. Brighton and Hove Music Service make a charge for these lessons.

5 Swimming

- 5.1** The school organises swimming lessons for all children in the School. These take place in school time and are part of the National Curriculum. The school invites parents to contribute towards the cost of these lessons and the transport. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part in swimming lessons.

6 Extra-Curricular Clubs

- 6.1** The school organises a wide variety of 'out of school hours' clubs including the breakfast club. These are run by teachers, teaching assistants, our club provider PLAY, specialist coaches or people within the community. For some of these clubs there is a reasonable charge.

7 Hiring a coach or use of public transport

- 7.1** We normally charge children if they are transported in the coach or by public transport to an extracurricular activity. However, we use these charges only to cover the expenses of the trip, and not to make a profit.